



**MUNICIPALITY OF SOUTHWEST
MIDDLESEX REGULAR COUNCIL MEETING**

WEDNESDAY, OCTOBER 23, 2019 7:00 PM
Council Chambers

COUNCIL MINUTES

SOUTHWEST MIDDLESEX COUNCIL MINUTES

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session in the Council Chamber on October 23, 2019 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

REGRETS:

Deputy Mayor Marigay Wilkins

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Planner – Stephanie Poirier, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

#2019-0530

Moved by Councillor Carruthers

Seconded by Councillor Bartlett

THAT the Regular Agenda of Council dated October 23, 2019 be accepted as presented. Carried

3. DISCLOSURE OF PECUNIARY

INTEREST None declared

4. DEPUTATIONS AND PETITIONS

Zoning Amendment Public Meeting:

1. Zoning Amendment

Chair Mayhew calls the Public Meeting for P-6/2019 John Mark and Cheryl Charlton to order at 7:01 p.m.

Announcement of Chair:

The purpose of this meeting is to give the public an opportunity to hear all interested persons with respect to a **Zoning Amendment Application by John Mark and Cheryl Charlton** and for Southwest Middlesex council to consider the proposal.

The purpose and effect of this Zoning By-law Amendment is to re-zone a portion of the subject lands from the General Agricultural (A1) Zone to a Site Specific General Agricultural (A1-11) Zone to permit the following uses accessory to the existing farm: 5 fully-serviced nature lodges, 3 farm suites, and season group events. The owners are proposing to establish an Agri-tourism business as a secondary farm occupation on the subject lands.

Ms. Poirier presented the staff report and recommendation and presented written comments received from circulated agencies and the public.

Ms. Poirier read the comments received from Robert Boyd, 3449 Buttonwood Drive, Glencoe, Ontario, dated October 17, 2019, and J. Van Hooydonk, 3352 Lobelia Drive, Alvinston, Ontario.

Ms. Poirier provided the staff recommendation.

The Chair provided the opportunity to the application. Cheryl Charlton spoke to the application for the Agri-tourism proposal.

The Chair provided the opportunity to speak to the application.

Luanne Benton, 8367 Gardner Trail, spoke in favour of the application.

Jackie Daley – 25110 Dundonald Road – spoke in opposition to the application.

Robert Boyd, 3449 Buttonwood Drive, Glencoe, spoke in opposition to the application.

The Chair provided the opportunity for members of council to make comments and ask questions. Members of council asked questions to the applicant and to the planner.

Chair Mayhew declared the Public Meeting for P6/2019 (John Mark and Cheryl Charlton) closed at 8:07

Zoning By-law Amendment Application P6 2019

#2019-0531

Moved by Councillor Carruthers

Seconded by Councillor Bartlett

THAT the report for Application for Zoning By-law Amendment P6-2019, which proposes to rezone a portion of the subject lands; legally described as Part of Lot 3, Concession 10, (geographic Township of Mosa) and designated as Part 2 on Reference Plan 34R1161; from General Agricultural (A1) Zone to a Site-Specific General Agricultural (A1-11-H-2) - Holding Zone, in order to facilitate an Agri-tourism business with the following uses: 5 nature lodges, 3 farm suites, seasonal group events, and all other uses permitted within the General Agricultural (A1) Zone, as well as establish a 1 m setback for all buildings and structures from the defined Agri-tourism area, and establish a maximum floor area of the secondary farm occupation of 360 m² be **GRANTED** with the understanding that the nature lodges and farm suites shall not contain both individual washroom and kitchen facilities.

AND THAT no further notice be required pursuant to Section 34(17) of the *Planning Act*.

Recorded Vote

Councillor Mark McGill - Yes

Councillor Mike Sholdice - No

Councillor Martin Vink - No

Councillor Doug Bartlett - Yes

Councillor Ian Carruthers - Yes

Councillor Christa Cowell - Yes

Mayor Allan Mayhew - Yes

Carried

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – October 16, **2019**

#2019-0532

Moved by Councillor Bartlett

Seconded by Councillor Cowell

THAT the minutes of the meeting of Council dated October 16, 2019 be adopted as printed. Carried

6. BUSINESS ARISING FROM THE MINUTES None

7. VOUCHER

S None

8. ACTION CORRESPONDENCE None

9. STAFF REPORTS

- a. Fire

None

- b. Administration

1. Cannabis Information Report

#2019-0533

Moved by Councillor Cowell

Seconded by Councillor Sholdice

THAT the Cannabis Information report is received.

Carried

Council recessed at 8:28 p.m.

Council resumed at 8:36 p.m.

2. Draft Procedural By-law

#2019-0534

Moved by Councillor Sholdice

Seconded by Councillor Carruthers

THAT the report on the draft procedure by-law be deferred to a future meeting; Carried

c. Building

1. September, 2019 Building Report

#2019-0535

Moved by Councillor Carruthers

Seconded by Councillor Cowell

THAT the September, 2019 building report is received, as corrected (148 Symes Street)

Carried

d. Finance

1. September 2019 Variance Report

#2019-0536

Moved by Councillor Cowell

Seconded by Councillor Bartlett

THAT council receive the September 2019 variance report.

Carried

e. Facilities and Recreation

1. Fees and Services Discounts/Council Grant

Policy #2019-0537

Moved by Councillor Carruthers

Seconded by Councillor Vink

THAT Council approved the attached Council Grants Policy and authorize usage of the Council Grants Application form and the Reduction in Fees Application form for the 2020 budget year.

AND THAT Council approve the incorporation of a 'discounts' amendment for the Fees and Services by-law 2018/055.

Carried

2. Flower Basket Program Review

#2019-0538

Moved by Councillor Bartlett

Seconded by Councillor McGill

THAT Council approves:

1 – Continuing with 120 flower baskets for 2020, but with 10 of the baskets in Glencoe being changed from hanging baskets to planters in the downtown core.

2 – Sponsorship to remain at \$65 per basket.

3 – Staff continuing to single-source these baskets from Thuss Greenhouses as done for the 2019 season.

Carried

f. Public Works

None

10. REPORTS OF COMMITTEES

None

11. UNFINISHED

BUSINESS None

12. INFORMATION CORRESPONDENCE

1. Creating Accessible Remembrance Day and Memorial Ceremonies

#2019-0539

Moved by Councillor Sholdice

Seconded by Councillor Carruthers

That the information correspondence item is received and filed. Carried

13. COUNCILLORS COMMENTS AND ENQUIRIES

Council members made comments and inquires regarding the following: exemptions for the boulevard policy and parking by-law in Wardsville; entrances onto Olde Drive; special policy review in Adelaide-Metcalfe regarding bio-solids; Remembrance Day ceremonies; signage improvements at County controlled intersections within Appin and Melbourne; Mayor's absence for upcoming November **20, 2019** meeting.

#2019-0540

Moved by Councillor Vink

Seconded by Councillor Sholdice

That exemption of the municipal parking by-law and boulevard policy be allowed for one property on Grant Street in Wardsville.

Recorded Vote

Councillor Vink - Yes

Councillor Bartlett - No

Councillor Carruthers - No

Councillor Cowell - Yes

Mayor Mayhew - No

Councillor McGill - No

Councillor Sholdice - Yes

Defeated

14. NOTICE OF FUTURE MEETINGS (subject to change)

- November 6, 2019 – Council – 1:30 p.m.
- November 20, 2019 – Budget – 4:00 p.m.
- November 20, 2019 – Council – 7:00 p.m.
- November 27, 2019 – Budget – 4:00 p.m.
- November 27, 2019 – Planning/Council – 7:00 p.m.

15. CLOSED SESSION (Committee of the Whole) No closed session

16. BY-LAWS

1. By-law No. 2019/083 - third reading only

Being a by-law to provide for drainage works in the Municipality of Southwest Middlesex, in the County of Middlesex, being the Branch A and B of the Sparling Municipal Drain.

2. By-law No. 2019/101

Being a by-law to re-zone a portion of the subject lands from the General Agricultural (A1) Zone to a Site Specific General Agricultural (A1-11) Zone to permit the following uses accessory to the existing farm: 5 fully-serviced nature lodges, 3 farm suites, and season group events (3355 Lobelia Drive)

3. By-law no. 2019/102

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (October 23, 2019)

#2019-0541

Moved by Councillor Carruthers

Seconded by Councillor Cowell

THAT By-law No. 2019/083 be given third and final reading; Carried

#2019-0542

Moved by Councillor Carruthers

Seconded by Councillor Bartlett

THAT By-law No. 2019/101 to By-law No. 2019/103 be given first, second, third and final readings.

Carried

17. ADJOURNMENT

The Mayor adjourned the meeting at 9:57 p.m.

Mayor

Clerk